## ORDINANCE NO. 18-1

## AN ORDINANCE ADOPTING RECORDS RETENTION POLICIES FOR THE VILLAGE OF NEW LEXINGTON, OHIO AND DECLARING AN EMERGENCY

WHEREAS, the present records retention ordinance of the Village of New Lexington, Ohio ("Village") is insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the Village and for the proper conduct of its affairs; and

WHEREAS, it is necessary to provide for the usual daily operation of the Village and for the immediate preservation of the public peace, health, safety and general welfare of the Village that this Ordinance take effect at an early date.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NEW LEXINGTON, PERRY COUNTY, STATE OF OHIO:

**Section 1:** The Village hereby adopts the Ohio Revised Code sections 149.01 through 149.99, attached hereto as Exhibit A.

**Section 2:** The Village hereby adopts the Third Revised Edition of the Ohio Municipal Records Manual, attached hereto as Exhibit B, as a guide for enforcement of the named Ohio Revised Code.

**Section 3:** This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health safety and general welfare of the people of the Village, and shall take effect at the earliest date provided by law.

Passed: 2-5-18

Approved:

Attest:

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