

## VILLAGE OF NEW LEXINGTON COUNCIL MEETING

February 1, 2016

6:30 PM

### MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding. Council Members present were Dan Bethel, Richard Anderson, Jeff Danison, Susan Goodfellow, Kathy Chute, Susan Boyle and Tim Fiore. Also present were Village Administrator Scott Bryant, Finance Director Heather Rockwell, Police Chief Scott Ervin and Fire Chief Jordan Hollingshead.

Councilperson Chute made a motion to approve the minutes for the January 19, 2016 meeting as read. Seconded by Councilperson Anderson. All Council voted "yes" except for Councilperson Danison who abstained due to being absent from the meeting. Motion carried.

Corlyn Altier gave Council an update on EMS billing. She also gave Council an update on the delinquent Mayor's Court fines that she has turned into the Ohio Attorney General. Councilperson Chute asked Corlyn if we were charging the \$25.00 fee for EMS non-transport. Corlyn stated that the Fire Chief at that time had never met with her to set up a procedure for this charge. Fire Chief Hollingshead stated he would meet with Corlyn to establish a procedure.

Finance Director Rockwell presented Council with the January 2016 bank reconciliation and January 2016 financial reports. Mayor Ratliff asked where the money from Township Contracts goes. Finance Director Rockwell stated it is deposited into the Fire/EMS levy fund.

Fire Chief Hollingshead gave Council an update on Fire/ EMS runs. Hollingshead stated that the Fire/EMS purchased a snow blade for the UTV. Hollingshead also asked if Council would pay two outstanding bills from 2012 that were not paid due to not following the proper procedure for the purchases. Chute stated this should go to the Finance Committee first for recommendation. Councilperson Fiore asked if we could legally pay the invoices. Mayor Ratliff stated when he spoke to the state they advised he would have to check with the Village's legal advisor. Finance Director Rockwell stated she provided Council with the legal recommendation at the time and that the attorney said not to pay the invoices. Mayor Ratliff is going to contact Steve Davis and notify Jordan of his opinion.

Councilperson Chute reported on the Finance Committee meeting that was held on January 21, 2016.

Councilperson Fiore gave an update on the Parks and Recreation committee meeting that was held on January 27, 2016. Fiore stated that the 4<sup>th</sup> of July Committee would like to spend \$8,000.00 on fireworks this year. Finance Director Rockwell informed Fiore that the Village budgets \$6,000.00 for the fireworks display. A motion was made by

Councilperson Fiore to spend \$6,000.00 from the Parks and Recreation Fund once the permanent budget is passed. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried. Fiore stated that some pine trees need removed at the park. Administrator Bryant stated he would look into the tree removal. Councilperson Fiore stated the 4<sup>th</sup> of July committee is now registered as a nonprofit organization and would like to file for a permit to sell beer at the 4<sup>th</sup> of July celebration. Councilperson Fiore made a motion for the 4<sup>th</sup> of July committee to apply for a permit for beer sales at the 4<sup>th</sup> of July celebration. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. A 4<sup>th</sup> of July Committee meeting was scheduled for February 11, 2016 at 4:30 pm at the DD building.

Councilperson Fiore stated he was approached by John Zartman about a streetlight on First Street. Council forwarded the issue to the Municipal Concerns Committee.

Councilperson Boyle reported on the Planning Commission meeting that was held on January 27, 2016. Boyle stated they are trying to figure out what their responsibilities are. A meeting was scheduled for February 9, 2016 at 4:30 at Village Hall.

Councilperson Chute gave an update on the Public Safety Committee meeting that was held on January 21, 2016. Another Public Safety Committee meeting was scheduled for February 8, 2016 at 4:30 pm at Village Hall.

A Finance Committee meeting was scheduled for February 4, 2016 at 4:30 at Village Hall.

Councilperson Chute gave an update on the work session that was held on January 21, 2016 to discuss property maintenance.

Al Vandewater gave an update on the Economic Development. He stated he has a meeting scheduled with the Executive Director of MORPC. Vandewater stated he would like to schedule a meeting with Mayor Ratliff, Council President Chute, Administrator Bryant and Police Chief Ervin. A meeting was scheduled for February 10, 2016 at 4:30 at Village Hall.

Councilperson Danison asked Police Chief Ervin about the signs on Main Street that state no parking after two inches of snow. Chief Ervin stated they are still in effect. Councilperson Chute suggested putting a message on the water bills to remind citizens of the law. Ervin also stated they have never had an issue with asking residents to move their cars so the street could be plowed.

Finance Director Rockwell stated they need to schedule a Records Committee meeting. Councilperson Chute suggested contacting Steve Davis to get his availability.

Councilperson Fiore asked about the Community Channel. Finance Director Rockwell stated she has tried to get access to the building where the computer is located without any success. She stated she has been trying for three years. Councilperson Chute asked if



we could send a letter to Time Warner. Administrator Bryant stated he would send a letter to see if this will help us to get access to the building.

Councilperson Chute asked if there are any contracts up for renewal this year. She stated Council needs to be aware of expiring contracts to help avoid emergency Ordinances and Resolutions.

Mayor Ratliff called for an executive session to discuss personnel issues.

Councilperson Chute made a motion for an executive session to discuss personnel. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried.

Meeting adjourned for executive session.

Councilperson Danison made a motion to come out of executive session. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

Mayor Ratliff stated no action was taken as a result of the executive session.

A Public Service Committee meeting was scheduled for February 8, 2016 at 4:00 pm at Village Hall.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Anderson made a motion to adjourn. Seconded by Councilperson Danison. All Council voted "yes." Motion carried.

Meeting adjourned.

  
Mayor Kevin Ratliff

  
Council Clerk Lisa Spohn