

## VILLAGE OF NEW LEXINGTON COUNCIL MEETING

March 6, 2017

6:30 PM

### MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding. Council Members present were Dan Bethel, Richard Anderson, Susan Goodfellow, Susan Boyle, Kathy Chute, Jeff Danison and Tim Fiore. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin and Fire Chief Jordan Hollingshead.

Councilperson Chute made a motion to approve the minutes for the February 21, 2017 meeting as read. Seconded by Councilperson Anderson. All Council voted "yes" except for Councilperson Danison who abstained due to being absent from the February 21, 2017 meeting. Motion carried.

Mayor Ratliff informed Council he was contacted by Dave Jones regarding bridge inspection for the Village of New Lexington. Jones is contracted to inspect bridges for ODOT. Jones informed Ratliff that if riprap was installed on the Brown Street Bridge it could last another twenty years. Ratliff is going to try and get this information in writing from Jones. Jones also sent Ratliff a disc with the scores on the bridges within the Village. All of the bridges scored good except for the Brown Street Bridge and the Pleasant Street Bridge.

Finance Director Rockwell presented Council with the January credit card statement with the finance charges waived. Rockwell stated the credit card is paid in full. Rockwell presented Council with the February 2017 Bank Reconciliation and the February 2017 Financial Reports. Rockwell stated she needed a motion from Council to file the 2017 Amended Certificate of Estimated Resources with the Perry County Auditor. Rockwell also presented Council with an Ordinance for 2017 permanent appropriations. Councilperson Chute made a motion to file the 2017 Amended Certificate of Estimated Resources with the County Auditor. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Police Chief Ervin informed Council there are several street lights out within the Village. Ervin stated he is going to make a list of the lights that need replaced and contact AEP for repair.

Councilperson Chute inquired if the letter the Mayor gave to all department heads was posted in the departments. All department heads stated yes.

Fire Chief Hollingshead stated the Fire Department ordered the SCBA air packs that are being purchased with the FEMA grant. Hollingshead requested a Finance/Public Safety Committee meeting to discuss 16 hour shifts. A Finance/Public Safety Committee meeting was scheduled for March 27, 2017 at 5:00 pm at the municipal building. Hollingshead thanked Council for approving the purchase of the washer and dryer.

Councilperson Chute reported on the Finance/Public Safety Committee meeting that was held on February 27, 2017. Finance Director Rockwell presented the committee with the draft for the 2017 Permanent Appropriation Budget. The committee also discussed forecasting for an addition

of a full time assistant for finance and administration. Rockwell will also forecast a water and tax clerk position as both full time and part time. The committee discussed the need for start-up cash for the Nuisance Abatement committee. Police Chief Ervin informed the committee that the parking lot at the Municipal building needs repaired. Councilperson Chute reported on the Finance Committee meeting that was held on March 6, 2017. The committee discussed paving projects within the Village that will not be done due to not being awarded a grant that the Village applied for. The committee discussed the Brown Street paving project that the Village was awarded through CDBG for approximately \$30,000. Soft spots in the roadway and drainage issues need addressed before the paving begins on Brown Street. Chute reported that the Perry County Engineer is providing engineering services for the project free of charge. The paving will extend from Jackson Street to the Brown Street Bridge. Chute requested that Hicks get estimates for repairing the soft spots and drainage issues. Chute stated the Village may be able to use permissive tax funds to pay for the repairs. Chute stated Hicks informed the Committee that he has a vacant position and an in-house employee wants to move to the position and that the position needs filled.

Councilperson Chute asked Mayor Ratliff if he could move the street department employee up to the open position. Mayor Ratliff stated not until he got the Administrator position filled.

Councilperson Goodfellow reported on the Municipal Concerns Committee meeting that was held on February 27, 2017. The committee discussed Chapter 1331 of the Codified Ordinance on nuisances. Goodfellow stated the Board of Nuisance Abatement needs to be formed which shall be composed of the Village Administrator, Superintendent of Streets and a citizen of the Village appointed by the Mayor. The Board of Nuisance Appeal also needs to be formed and shall consist of the Mayor who will serve as the Chairman of the Board, one Council member, Fire Inspection Officer of the Village and a citizen of the Village appointed by the Mayor who is not on the Board of Nuisance Abatement. Goodfellow stated the Village will set up a fund to be used for the budgeting for the board's future decisions.

Councilperson Boyle stated a gathering was held on February 23, 2017 at the New Lexington swimming pool. Boyle stated two people are needed to serve on the Parks and Recreation Committee with the resignations of Thompson and Cannon. Rachael Barnette volunteered to be on the committee. Boyle stated they have one application for the pool manager for the 2017 season. Rockwell stated she would post the vacant committee seat on the website.

Councilperson Anderson reported on the Public Service Committee meeting that was held on February 27, 2017. Anderson stated the committee met with the Barnettes at 308 W. Broadway to decide who is responsible for the alley. The committee decided the Village part of the alley stops at the end of the Southeastern Shafting building. The committee stated the Village should retain the fees for the sewer tap for the Fairfield Medical Lab due to the debt owed on the wastewater treatment plant.

Councilperson Bethel made a motion to go into executive session to discuss a personnel contract. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Meeting adjourned for executive session.



Councilperson Chute made a motion to come out of executive session. Seconded by Councilperson Danison. All Council voted "yes". Motion carried.

Councilperson Chute stated no decision was made as a result of the executive session.

Rachael Barnette inquired about whether an attorney needed to be involved with the alley on 308 Broadway Street to be vacated. After some discussion it was decided to consult with the attorney.

Mayor Ratliff recommended hiring Frank Fondale for the Administrator position. Councilperson Fiore made a motion to hire Frank Fondale as the Administrator with a two year contract and one year probation. Seconded by Councilperson Boyle. All Council voted "yes". Motion carried.

Councilperson Fiore made a motion to suspend the rules and read by title only Ordinance No. 17-4 and declaring an emergency. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. Ordinance No. 17-4: **AN ORDINANCE TO MAKE PERMANENT**

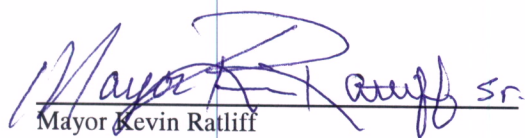
**APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF NEW LEXINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017 AND DECLARING AN EMERGENCY.**

Councilperson Chute made a motion to adopt Ordinance No. 17-4 as read. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Chute made a motion to adjourn. Seconded by Councilperson Bethel. All Council voted "yes." Motion carried.

Meeting adjourned at 7:40 pm.

  
Mayor Kevin Ratliff

  
Council Clerk Lisa Spohn