

# VILLAGE OF NEW LEXINGTON COUNCIL MEETING

April 4, 2016

6:30 pm

MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding. Council Members present were Richard Anderson, Dan Bethel, Kathy Chute, Susan Boyle, Tim Fiore, Susan Goodfellow and Jeff Danison. Also present were Village Administrator Scott Bryant, Police Chief Scott Ervin and Fire Chief Jordan Hollingshead.

Councilperson Danison made a motion to approve the minutes from the March 21, 2016 meeting as read. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

Corlyn Altier presented Council with an update on EMS billing. Altier also gave Council an update on collections through the Ohio Attorney General for EMS and Mayor's Court. Altier stated they have suspended collections on Mayor's Court with the Attorney General until some questions can be answered on some files.

Marla Blubaugh spoke to Council about the vacating of S. Maple Hts. Blubaugh questioned the property lines on the survey that was performed by Kevin Cannon for New Lexington City Schools. After some discussion it was decided that the Planning Commission would contact Kevin Cannon and Bill Padgett and meet with the residents.

Jennifer Sitterly from Sitterly, Vandervoort & Davis Ltd Attorney at Law spoke to Council about the records retention. She stated they needed to collect the last five years of records then they could apply for RC3 with the State of Ohio to begin destroying old records. Mayor Ratliff on behalf of the Records Committee made a recommendation to Council to resume with the establishment of a Records Retention Schedule and develop a Records Inventory. A motion was made by Councilperson Goodfellow to proceed. Seconded by Councilperson Danison. All Council voted "yes". Motion carried.

Administrator Bryant presented Council with an Ordinance to convey Village real estate to the New Lexington Board of Education and an Ordinance to amend the Personnel Policy Manual Section 7.07 Alcohol and Drug Policy. The Village will receive a 4% discount by participating in the Drug Free Safety Program. A decision was made to table the second reading of Ordinance No. 16-5 regarding S. Maple Hts. until the Planning Commission, Kevin Cannon and Bill Padgett meet with the residents.

Police Chief Ervin informed Council there would be a fundraiser on April 12, 2016 at McDonalds from 4:30 – 7:30 to benefit the 4<sup>th</sup> of July Celebration. He also stated anyone wishing to volunteer should contact Belinda Lee. Ervin also stated a T.A.C. Committee meeting will be held on April 12, 2016 at 7:00 pm at the EMA office. A speaker from Homeland Security will be present. Ervin stated that April is National Child Abuse Month and everyone should wear blue on April 13, 2016 to observe this occasion. Ervin informed Council that a pre planning meeting for the ALICE training is scheduled for April 13, 2016 and the actual ALICE event will be held on May 11, 2016 at the New Lexington High School.

Fire Chief Jordan Hollingshead introduced a representative from Fire House Subs. He congratulated the Village fire department for applying for the grant for the Lucas Device which they were awarded. He stated Fire House Subs has donated \$5,000.00 towards the grants for this device. Hollingshead gave an update on Fire/EMS runs. Hollingshead stated the Fire/EMS department is conducting a boot drive on April 9, 2016 from 8:00 am to 12:00 pm. Some of the money raised will go to purchase supplies for the pancake breakfast they are hosting to benefit the 4<sup>th</sup> of July Committee. Hollingshead informed Council that St. Rose School contacted the Village and would like to tour the Police and Fire/EMS department. He stated they have hired four new EMS employees.



Councilperson Chute scheduled a Finance Committee meeting for April 14, 2016 at 4:30 pm. A Public Safety Committee meeting was scheduled for April 7, 2016 at 4:30 pm. A Parks and Recreation Committee meeting was scheduled for April 13, 2016 at 5:00 pm. A Planning Commission meeting was scheduled for April 11, 2016 at 5:30 pm. All meetings will be held at Village Hall.

Councilperson Fiore reported on the Parks and Recreation meeting that was held on March 28, 2016. Fiore stated they discussed fees for admission to the 2016 swimming pool season.

Councilperson Chute asked to schedule a work session to discuss the 911 contract. Police Chief Ervin stated someone from the County should be at the work session to explain how the contract came to be. A work session was scheduled for April 25, 2016 at 4:30 at Village Hall. Councilperson Chute also stated that she contacted Dave Shumaker of the State Auditor's Office to discuss a special audit for Fire/EMS. A meeting was scheduled for April 13, 2016 at 2:00 pm at Village Hall.

Fire Chief Hollingshead stated they have applied for a grant for a new tower to move the disaster siren from the old Municipal Building to the new building.

Councilperson Fiore made a motion to suspend the rules and read by title only Ordinance No. 16-6 as a first reading. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. Ordinance No. 16-6: **AN ORDINANCE TO CONVEY CERTAIN REAL ESTATE SITUATED IN THE VILLAGE OF NEW LEXINGTON, OHIO.**

Councilperson Chute made a motion to suspend the rules and read by title only Ordinance No., 16-7 and declaring an emergency. Seconded by Councilperson Anderson. All Council vote "yes" except for Councilpersons Goodfellow and Boyle who voted "no". Motion carried. Ordinance No. 16-7: **AN ORDINANCE AMENDING THE PERSONNEL POLICY MANUAL ADOPTED BY THE VILLAGE OF NEW LEXINGTON, OHIO AND DECLARING AN EMERGENCY.** Councilperson Chute made a motion to adopt Ordinance No. 16-7 as read. Seconded by Councilperson Anderson. All Council voted "yes" except for Councilpersons Goodfellow and Boyle who voted "no". Motion carried.

Mayor Ratliff called for an executive session to discuss personnel probation issues.

Councilperson Chute made a motion for an executive session to discuss personnel probation issues. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Meeting adjourned for executive session.

Councilperson Chute made a motion to come out of executive session. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Mayor Ratliff stated no action was taken as a result of the executive session.

Mayor Ratliff recommended to appoint Jordan Hollingshead as the Fire Chief.

Councilperson Goodfellow made a motion to appoint Jordan Hollingshead as Fire Chief. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Jordan Hollingshead accepted the position of Fire Chief.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Chute made a motion to adjourn. Seconded by Councilperson Danison. All Council voted “yes.”  
Motion carried.

Meeting adjourned.



Handwritten signature of Kevin Ratliff Sr. in blue ink, written over a horizontal line.

Mayor Kevin Ratliff



Handwritten signature of Lisa Spohn in blue ink, written over a horizontal line.

Council Clerk Lisa Spohn