

VILLAGE OF NEW LEXINGTON COUNCIL MEETING

May 21, 2018

6:30 PM

MUNICIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding and the meeting being called to order at 6:30 pm. Council Members present were Dan Bethel, Trent Thompson, Susan Goodfellow, Kathy Chute, Susan Boyle, Jeff Danison and James Welsh. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin, Fire Chief Jordan Hollingshead and Administrator Bo Powell.

Councilperson Bethel made a motion to approve the minutes for the May 7, 2018 meeting as read. Seconded by Councilperson Thompson. All Council voted "yes". Motion carried.

Ivan Anchev, Consul General of the Republic of Bulgaria to Chicago, IL, spoke to Council about the upcoming MacGahan festival. Anchev invited all of Council to attend the festivities commemorating the 140th anniversary of the demise of Januarius MacGahan on June 9, 2018. This is also the 40th anniversary of the celebration in New Lexington. Anchev asked Council to consider naming a street after MacGahan.

Randy Ayres from Simplified Business Solutions presented Council with a proposal to represent the Village as their insurance broker. Ayers stated the dental would be slightly less than current rates, the vision would remain the same, but he could not guarantee the current rate on life insurance. Ayers stated currently the Village receives one bill for all services and he would propose the Village receive a bill from each company. Ayers stated they have many online tools to help employees and the employer. Ayers informed Council that they send a weekly newsletter to every covered employee.

Tony Palandrani from Rankin & Rankin Insurance Services presented Council with a proposal to represent the Village as their insurance broker. Palandrani stated he would be the lead account manager for the Village and Trisha McKenzie would handle the customer service. Palandrani stated he works to get the best price for the client. Palandrani stated they offer online tools to help the employer and the employees. Palandrani stated he could get coverage for the Village for \$3,000 per year less than what the Village is currently paying.

Jim Organ and Sean Sprouse from Burnham & Flower Insurance Group presented Council with a proposal to represent the Village as their insurance broker. Organ stated they are the largest writer of public employers in the state. Sprouse stated they are a full service brokerage. Sprouse stated they are current with their knowledge of the Ohio Revised Code to keep their clients in compliance. Sprouse informed Council they could keep all of the Villages' coverages at the current costs, except life which would have a 5% discount. Sprouse stated they have online tools to help employees and employers.

Police Chief Ervin stated all of the representatives who presented Council with insurance information should provide Council with references.

Finance Director Rockwell presented the April credit card statement. Rockwell requested a motion to approve the April 2018 financial statements presented at the May 7, 2018 meeting. Rockwell informed Council she added a page on the Village website for the swimming pool. Rockwell presented Council with an Ordinance for 2018 Supplemental Appropriations, an Ordinance to adopt the 2018 replacement pages to the Codified Ordinances and a Resolution establishing a reprint fee for pool membership IDS. Rockwell informed Council that the court ordered write offs for water and sewer owed by the receivership was \$17,757.92. Rockwell also reported to Council the amount needed to adjust the water bill for 611 South Main Street, Lot 4 is \$2,416.85 due to failure of Village equipment. Rockwell stated a motion needs to be made by Council allowing Water Clerk Dearing to make the adjustment. Councilperson Bethel made a motion to approve the April 2018 Financial Statements and the April 2018 Bank Reconciliation. Seconded by Councilperson Thompson All Council voted "yes". Motion carried.

Administrator Powell stated the Street Department installed 15 new hydrants and they are all working. Powell stated they still need to do some reclaiming when the weather permits. Powell informed Council Andy Knisley charged the Village \$1,000 to survey lots 39-40 to vacate the alley by the Community Building. Powell stated Attorney Baughman is writing the deed and updating the Ordinance for the sale of the property and for vacating the alley. Council should be able to finalize the sale in the next couple weeks. Powell informed Council they would be starting the pool on May 22, 2018 to prepare for opening on May 28, 2018. Powell stated the pool has been painted and Pool Manager Lollo has hired all the life guards for the season. Powell informed Council they now have a contract for people renting the pool. Powell informed Council he will be out of the office on May 22, 2018 for an Issue One Paving meeting for 2019. Powell informed Council he would like to contract with AEP for future repairs on lighting if necessary. Powell stated the contract is for three years and is free. The Village would only be charged if they use the services. Powell stated he received one quote to fix the ball field lights for \$4,900. Councilperson Bethel made a motion for the Village to contract with AEP. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried.

Councilperson Chute asked Powell for an update on water issues. Powell stated the previous Administrator and the Perry County EMA had data mapping all the water lines and sewer lines. Powell stated Hall Associates had gathered the data and forwarded him a CD of the information. Powell stated Poggemeyer needs to prepare an asset management book for the water treatment plant for the EPA. Powell informed Council that 100 % of the water lines had been mapped on the CD and 60% of the sewer lines were mapped. Powell stated he would like to contract with Poggemeyer to finish mapping the sewer lines. The cost of the design is \$9,000 and would bring the Village into the 21st century with line location. Councilperson Chute asked about flushing hydrants. Powell stated he would like to develop a schedule for doing this. Powell stated he would like to get all hydrants color coded. Powell would also like to get the Water Treatment Plant on a flow chart schedule. Councilperson Welsh stated the fire department should be involved in the color coding of hydrants. Powell stated he has spoken with one of the firemen. Councilperson Chute inquired if the Village could do the color coding instead of Poggemeyer. Mayor Ratliff stated the Village can do the color coding, flushing of hydrants and perform flow tests. Councilperson Thompson stated the design has to be done first then the Village can proceed with the painting and testing.

Police Chief Ervin reported the VFW Memorial Day Parade will be on Memorial Day beginning at 10:00 am. The parade will line up at the Methodist Church on High Street. Ervin stated the call volume on weekends is about one per hour which has been keeping the department very busy. Ervin asked if he could get the exact routes, dates and times for the Fall Festival so he can draw up street closings. Ervin stated himself and Administrator Powell met with Attorney Baughman regarding nuisance abatement. Ervin stated they have a plan and hope to begin by June 1, 2018. Ervin informed Council a fundraiser for fireworks will be held at the ELKs on Saturday, May 26, 2018 from 4:00 pm – 8:00 pm. Ervin stated May was first responders month and the departments received a lot of appreciation from businesses and the community. Ervin thanked everyone.

Fire Chief Hollingshead asked Council about the status of the FEMA investigation. Hollingshead stated he has not been contacted. Councilperson Chute stated that the Attorney has not contacted anyone yet. Hollingshead stated the Village should receive a letter this week stating they are in compliance with the FEMA grant. Mayor Ratliff stated he spoke with FEMA and the Village is in compliance. Ratliff informed Council he inquired if the Village was able to apply for other FEMA grants and was told "yes". Ratliff stated that Council is not authorized to request an investigation by the Attorney because they are legislative not administrative. Councilperson Thompson respectfully stated Council is authorized. Thompson advised Ratliff to contact the attorney for clarification.

Councilperson Chute inquired if Hollingshead had a time frame for selling the two old medics. Fire Chief Hollingshead stated if it was up to him he would keep them. Hollingshead stated he did not know what they were worth. Finance Director Rockwell stated they used to get appraisals from vendors to get an idea of what they were worth. Hollingshead stated he would meet with Administrator Powell to discuss selling the medics.

Councilperson Bethel inquired what they would do with the medics if they were unable to sell them. Rockwell stated they could be scrapped.

Councilperson Bethel reported on the Finance Committee meeting held May 22, 2018. Bethel stated the committee discussed a quote to fix the lights at the ballfield. Deskins Electric was the only bid for \$4,900. Bethel stated Powell would like to contract with AEP for future repairs. Bethel stated Police Chief Ervin reported to the committee that there is an issue with reporting street lights that aren't working. Bethel informed Council that Rockwell has almost completed the EMS Study and should be able to schedule a Study Review at the next Council meeting. Rockwell explained supplemental appropriations and a resolution for the pool. Bethel reported Administrator Powell will bring additional legislation to Council for the vacating of the alley to finalize sale of the Community Building. Bethel reported the committee discussed uniforms for the police department and someone will need to be authorized to sign a three year contract with the uniform company. Bethel stated Police Chief Ervin has been receiving requests to use the Village firing range. Liability insurance would be around \$250 a year to open the range a couple times a month with a certified instructor present. Bethel stated it was reported the Village is having issues with the IT person and need to look into a new one. Bethel reported the committee recommends a \$10 replacement fee for lost swimming pool ID.

Councilperson Boyle stated a Parks & Recreation Committee meeting is scheduled for May 23, 2018 at 6:30 pm at the Municipal Building. She will confirm the date/time and location of the Fall Festival and report at the next Council meeting.

Councilperson Bethel requested an executive session. Council decided to hold executive session after the reading of Ordinances and Resolutions.

Councilperson Thompson made a motion to suspend the rules and read by title only Ordinance No. 18-14 and declaring an emergency. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried. Ordinance No. 18-14: **AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 18-9 TO PROVIDE ADDITIONAL FUNDING TO THE PARKS & RECREATION LEVY AND FIRE DAMAGE ESCROW FUND WITHIN THE VILLAGE OF NEW LEXINGTON AND DECLARING AN EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.** Councilperson Thompson made a motion to adopt Ordinance No. 18-14 as read. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Councilperson Thompson made a motion to suspend the rules and read by title only Ordinance No. 18-15 and declaring an emergency. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried. Ordinance No. 18-15: **AN ORDINANCE TO APPROVE, ADOPT AND ENACT THE 2018 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; TO PUBLISH THE ENACTMENT OF NEW MATTER; AND DECLARING THIS ACT AN EMERGENCY.** Councilperson Thompson made a motion to adopt Ordinance No. 18-15 as read. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Councilperson Thompson made a motion to suspend the rules and read by title only Resolution No. 18-7 and declaring an emergency. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried. Resolution No. 18-7: **RESOLUTION OMITTING ORDINANCE 17-7 RESETTING THE RATES OF PAY FOR THE MUNICIPAL SWIMMING POOL EMPLOYEES AND FEES FOR MUNICIPAL SWIMMING POOL SERVICES AND DECLARING AN EMERGENCY.** Councilperson Bethel made a motion to adopt Resolution No. 18-7 with the membership ID reprint fee set at \$10.00. Seconded by Councilperson Thompson. All Council voted "yes". Motion carried.

Councilperson Bethel made a motion to go into executive session to consider personnel dismissal under ORC 121.22 (G) (1) with Council and Mayor present. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Meeting adjourned for executive session at 7:55 pm.

Councilperson Bethel made a motion to exit executive session. Seconded by Councilperson Thompson. All Council voted "yes". Motion carried.

Meeting resumed at 8:05 pm.

Councilperson Bethel stated no decisions were made as a result of the executive session.

Councilperson Bethel made a motion to proceed with a hearing regarding dismissal of personnel. Seconded by Councilperson Thompson. All Council voted "yes" except for Councilpersons Danison and Goodfellow who voted "no". Motion carried.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Thompson made a motion to adjourn. Seconded by Councilperson Bethel. All Council voted "yes." Motion carried.

Meeting adjourned at 8:10 pm.



Mayor Kevin Ratliff



Council Clerk Lisa Spohn