

VILLAGE OF NEW LEXINGTON COUNCIL MEETING

September 5, 2017

6:30 PM

MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding and the meeting being called to order at 6:30 PM. Council Members present were Dan Bethel, Susan Goodfellow, Kathy Chute, Tim Fiore, Jeff Danison, Richard Anderson and Susan Boyle. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin, Fire Chief Jordan Hollingshead and Administrator Bo Powell.

Councilperson Chute made a motion to approve the minutes for the August 21, 2017 meeting as read. Seconded by Councilperson Bethel. All Council voted "yes" except for Councilpersons Anderson and Danison who abstained due to being absent from the August 21, 2017 meeting. Motion carried.

Mayor Ratliff stated he received a letter from Hopewell Health inviting Council to an open house for the new dental clinic on October 5, 2017 from 3:00 pm to 5:30 pm. Ratliff informed Council that Trunk or Treat will be held on October 19, 2017 from 5:00 pm to 8:00 pm at the Perry County Fairgrounds.

Finance Director Rockwell presented Council with the August 2017 Bank Reconciliation and the August 2017 Financial Reports. Rockwell stated the packets she passed out to Council include a 2018 Official Certificate. Rockwell stated she would need a motion to file the 2018 Official Certificate of Estimated Resources. Rockwell presented Council with a draft Ordinance for amending the current water ordinance on behalf of the water clerk. Rockwell also presented an Ordinance for 2017 Supplemental Appropriations for the Fire/EMS Levy Fund to move the siren and the Police Training Fund. Rockwell also presented Council with a Resolution for Council to certify levy amounts and rates to the County Auditor. Rockwell informed Council she received the completed 2016 Audit. A copy of the 2016 Audit was provided to Council. Rockwell reminded Council that the EMS billing rates ordinance needs updated. Rockwell informed Council that the EMS Billing service will need to initiate this ordinance.

Administrator Powell stated he turned in an application for the Issue One paving project to Buckeye Hills which was approved for \$129,000. The Village match will be \$29,000. Powell informed Council that the County Engineer is looking for funding to repair the West Brown Street Bridge. If emergency funding is not available the bridge will likely be sleeved and resurfaced. Replacing the bridge entirely would cost upwards of \$800,000. Powell also informed Council that the bridge on Nuzum Street scored a 4 and they should start looking into replacing it. Police Chief Ervin asked Powell what the bridge would be rated when repaired. Powell stated it would be rated for 36 tons. Mayor Ratliff asked Powell who recommended the bridge closure. Powell stated the Ohio Department of Transportation. Powell presented Council with an Ordinance to levy a municipal motor vehicle license fee and an Ordinance for adopting an anti-displacement and relocation assistance plan. Finance Director Rockwell stated the Ordinance to levy a municipal motor vehicle license fee would raise an estimated \$70,000 but this would not be available until 2019. Councilperson Chute inquired if the money would go to streets and

bridges. Rockwell stated yes. Powell informed Council that Poggemeyer is looking for more funding for the Streetscape project and the Pleasant Street Bridge project. Powell is still waiting for a second quote for pool repairs. Powell stated he has received a bid for \$48,000 to repair the administration building parking lot. Powell informed Council that he was waiting on another bid to be submitted. Councilperson Chute inquired if we could change the streetscape project. Finance Director Rockwell stated if we change anything we would have to resubmit the paperwork and start over. Mayor Ratliff asked if he should schedule a meeting with ODOT to discuss dates for the project. Councilperson Bethel asked if there were any deadlines to meet. Finance Director Rockwell stated there have been no discussions yet on how the projects were going to be funded. Councilperson Bethel stated they need to give Finance Director Rockwell some figures for her to forecast payment of the projects already approved.

Police Chief Ervin stated the departments call volume has been steady. Ervin requested an executive session to discuss litigation.

Fire Chief Hollingshead stated the Fire Department would be advertising for bids for the FEMA grant for hoses and nozzles. The ad will run for three consecutive weeks.

Councilperson Chute reported on the Finance Committee meeting held on September 5, 2017. Chute stated the committee discussed updates on Invoice Cloud. The committee discussed quotes to move the fire siren. Chute asked Fire Chief Hollingshead why the quote from Ryan Stenson for moving the siren stated no permit. Chute stated the committee wants to know if there is a permit needed to move the siren and if his quote would go up if a permit is required. Fire Chief Hollingshead stated he would find out. Chute also stated that all quotes should be reviewed and signed by the Fire Chief. Chute stated the committee approved the ID Printer. The committee discussed office furniture for the administrative departments, department head meetings regarding the 2018 budget, a procurement policy, pool improvements and bids for repairing the parking lot. The committee gave an update on the Fowlers Ln. catch basin. Chute stated Police Chief Ervin has turned in his pay restructure.

Councilperson Boyle presented Council with a copy of the flyer for the Fall Festival. Boyle stated Hannah Dearing ordered posters to advertise the festival. Boyle informed Council that Finance Director Rockwell raised \$293.00 for the festival with a bake sale held on September 2, 2017. Rockwell is planning another bake sale in a couple weeks. Boyle stated Barry Bowers had finished making the pole to hang the banner for the Corporal White Bridge. Boyle asked if the Public Service Department could install the banner. Powell stated it shouldn't be a problem. The Parks and Recreation Committee along with the pool committee scheduled a meeting for September 12, 2017 at 5:30 pm at the Municipal Building.

Councilperson Chute scheduled a Public Safety Committee meeting for September 7, 2017 at 4:30 pm at the Municipal Building. Chute requested Administrator Powell, Mayor Ratliff, Police Chief Ervin and Fire Chief Hollingshead to attend. Chute also requested forecasts from Finance Director Rockwell.

Councilperson Chute asked if Administrator Powell advertised for a pool manager for the 2018 season. Powell stated it will be advertised in September for one week.



Councilperson Bethel inquired about a start date for paving Brown Street. Administrator Powell stated Shelly Company has not provide a date at this time.

Fire Chief Hollingshead reported that Stenson did not include the price of a permit in his quote. Hollingshead stated if a permit is required it can be obtained through Muskingum County. Councilperson Bethel asked if Stenson was willing to cover the permit and if the cost of the permit is included in the other quotes. Finance Director Rockwell stated they could go ahead with the appropriations for moving the siren. When they decide on a quote a purchase order can be requested if the appropriations are enough.

Council Clerk Spohn presented Council with a request for a partial refund on a pool party. The pool party had to be stopped due to thunderstorms. Councilperson Goodfellow made a motion to refund \$75.00 to Tiffany Spangler for a pool party. Seconded by Councilperson Danison. All Council voted "yes". Motion carried.

Councilperson Chute made a motion to go into executive session to discuss litigation with Mayor Ratliff, Police Chief Ervin, Administrator Powell, Finance Director Rockwell, Fire Chief Hollingshead and Council Clerk Spohn remaining for the session. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried.

Meeting adjourned for executive session.

Councilperson Fiore made a motion to come out of executive session. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried.

Councilperson Bethel stated no decision was made as a result of the executive session.

Councilperson Goodfellow made a motion to authorize Police Chief Ervin to sign the Hooper Litigation settlement. Seconded by Councilperson Fiore. All Council voted "yes" except for Councilpersons Boyle and Chute who voted "no". Councilperson Bethel abstained due to conflict of interest.

Councilperson Chute made a motion to suspend the rules and read by title only Ordinance No. 17-13 as a first reading. Seconded by Councilperson Danison. All Council voted "yes". Motion carried. Ordinance No. 17-13: **AN ORDINANCE AMENDING ORDINANCE 09-04, SECTION 3(D) AND (F).**

Councilperson Chute made a motion to file the 2018 Official Certificate of Estimated Resources with the County Auditor. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

Councilperson Chute made a motion to suspend the rules and read by title only Ordinance No. 17-14 and declaring an emergency. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried. Ordinance No. 17-14: **AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 17-4 TO PROVIDE ADDITIONAL FUNDING TO**

**THE FIRE & EMS LEVY AND ATTORNEY GENERAL POLICE TRAINING FUNDS  
WITHIN THE VILLAGE OF NEW LEXINGTON AND DECLARING AN  
EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.**

Councilperson Bethel made a motion to adopt Ordinance No. 17-14 as read. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Councilperson Bethel made a motion to suspend the rules and read by title only Ordinance No. 17-15 as a first reading. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried. Ordinance No. 17-15: **TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO SECTION 4504.172, OHIO REVISED CODE**

Councilperson Bethel made a motion to suspend the rules and read by title only Ordinance No. 17-16 and declaring an emergency. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. Ordinance No. 17-16: **AN ORDINANCE ADOPTING AN ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR THE VILLAGE NEW LEXINGTON AND DECLARING AN EMERGENCY.** Councilperson Bethel made a motion to adopt Ordinance No. 17-16 as read. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Councilperson Bethel made a motion to suspend the rules and read by title only Resolution No. 17-15 and declaring an emergency. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. Resolution No. 17-15: **RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.** Councilperson Chute made a motion to adopt Resolution No. 17-15 as read. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Goodfellow made a motion to adjourn. Seconded by Councilperson Boyle. All Council voted "yes." Motion carried.

Meeting adjourned at 8:00 PM.

 sr.  
Mayor Kevin Ratliff

  
Council Clerk Lisa Spohn