

VILLAGE OF NEW LEXINGTON COUNCIL MEETING

September 6, 2016

6:30 pm

MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding. The meeting was called to order at 6:30 PM. Council Members present were Kathy Chute, Susan Boyle, Susan Goodfellow, Tim Fiore, Dan Bethel and Richard Anderson. Also present were Police Chief Scott Ervin, Finance Director Heather Rockwell, Administrator Scott Bryant and Fire Chief Jordan Hollingshead. Absent was Councilperson Danison.

Councilperson Bethel made a motion to excuse Councilperson Danison. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Councilperson Goodfellow made a motion to approve the minutes from the August 15, 2016 meeting as read. Seconded by Councilperson Bethel. All Council voted "yes" except Chute and Fiore who abstained due to being absent from the August 15, 2016 meeting. Motion carried.

Councilperson Anderson made a motion to approve the minutes from the special meeting held on August 22, 2016. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Tim Deavers presented Council with a map of the layout for the proposed disc golf course at the park. Mr. Deavers will get businesses to sponsor the holes and he will donate the tees and concrete. All donations will be turned into Finance Director Rockwell. Councilperson Goodfellow made a motion to install a disc golf course at the park and name the course Arethusa Springs Disc Golf Course. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Mayor Ratliff stated Trunk or Treat will be held on October 13, 2016 from 6:00 pm – 8:00 pm at the Perry County Fairgrounds. Set up for the event will begin at 5:00 pm. Police Chief Ervin stated he has been asked about when the Village would hold trick or treat. A motion was made by Councilperson Fiore to hold trick or treat on October 31, 2016 from 5:30 pm – 7:00 pm. Seconded by Councilperson Boyle. All Council voted "yes". Motion carried.

Finance Director Rockwell presented Council with the August 2016 bank reconciliation and August 2016 financial reports. Rockwell also presented Council with a 2016 Supplemental Appropriations Ordinance and a Resolution accepting the 2017 amounts and rates from the Perry County Auditor. Rockwell also stated a motion would be needed to file the 2017 Certificate of Estimated Resources with the Perry County Auditor.

Administrator Bryant informed Council of the dedication ceremony for the Community Wellness Trail on September 8, 2016 to be held at the New Lexington Elementary School. Bryant also presented Council with an ordinance for the ODOT bridge inspection program and a resolution to amend the Personal Policy Manual.

Police Chief Ervin stated that he had Administrator Bryant contact attorney Steve Davis to answer questions about Senate Bill 11 pertaining to part time police officers dependents fund. Finance Director Rockwell explained how the Volunteer Fire Fighters Dependents fund works to help explain the procedure. Ervin stated the concert in the park was a success and that the street department did a great job of getting the park ready. Ervin explained the need for the supplemental appropriations presented by Rockwell. Finance Director Rockwell stated that the ordinance changes the classification of appropriations for the Drug Enforcement Fund.

Fire Chief Hollingshead informed Council that the Fire Department was officially awarded the AFG grant in the amount of \$198,660.00 which the department will use to replace expired SCBA and fire turnout gear. Hollingshead stated he spoke with Finance Director Rockwell about contacting Pike, Clayton and Pleasant Townships about renewing their contracts with the Village that will expire on December 31, 2016. Hollingshead

also informed Council that both squads were broke down at the same time and that Burgess of Mount Vernon and Finley Fire Equipment of McConnelsville loaned squads to the department at no charge.

Councilperson Chute reported on the combined Finance Committee and Public Safety Committee meeting that was held on August 16, 2016. Fire Chief Hollingshead informed the committees that they are in dire need of a new squad. The committee discussed the possibility of requesting Tunnel Hill Reclamation help with the purchase of a squad. The committee decided that Fire Chief Hollingshead would need to get quotes for a new medic for the Finance Committee to review. Chute also stated the committee discussed Section 3.04 of the Personnel Policy Manual regarding the posting of job openings within the Village.

Councilperson Chute reported on the Finance Committee meeting that was held on September 1, 2016. The Committee stated they would like to see forecasts for a part time property maintenance officer, full time property maintenance officer, used Street department equipment, new Street department equipment, a full time contractual Fire Chief, and the purchase of a squad if quotes are received from the fire department. The Committee discussed an article in the Tribune regarding the land bank. Also discussed was the Fire and EMS levies that are over thirty years old.

Councilperson Fiore reported on the Parks and Recreation Committee meeting that was held on August 30, 2016. The committee discussed establishing a sub-committee of Parks and Recreation to work on swimming pool improvements. The committee would like to involve potential pool managers to assist in the planning of the 2017 pool season. A motion was made by Councilperson Fiore to advertise for a pool manager for the 2017 pool season. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. They also discussed the pool levy expiration and the possibility of making it permanent when it is due for renewal. Councilperson Fiore asked Finance Director Rockwell if she could give him the attendance records for the swimming pool. Rockwell provided these statistics to Councilperson Fiore in the meeting. Fiore also reminded Council there would be a photo shoot at the pool on September 8, 2016 at 4:00 pm with the Perry County Tribune. A Parks and Recreation Committee meeting was scheduled for September 27, 2016 at 5:00 pm at the swimming pool.

Councilperson Boyle stated a Planning Committee/Economic Development Committee meeting is scheduled for September 12, 2016 at 5:00 pm at the Municipal Building.

Finance Director Rockwell stated that the records committee meeting scheduled for August 29, 2016 did not take place due to not enough members in attendance. Rockwell stated that we need to resubmit the grant application for the records grant. Councilperson Bethel made a motion to resubmit the grant application. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

Councilperson Chute asked to schedule a combined Finance Committee and Public Safety Committee meeting to come up with a job description for a full time Fire Chief. A meeting was scheduled for September 13, 2016 at 4:45 pm at the Municipal Building. Chute stated that a copy of the procedures for speaking before Council was given to each Council member.

Councilperson Goodfellow asked Administrator Bryant if he had contacted the railroad about the poor condition of the railroad crossings. Bryant stated he did call and they were going to give the information to the person in charge of this. Bryant also stated the more people who call and complain the better chance of results in fixing the issues.

Councilperson Fiore asked if motorists can be ticketed for running the new stop signs at the railroad crossings. Police Chief Ervin stated they can be ticketed.

Councilperson Chute made a motion to file the 2017 Estimated Resources with the County Auditor. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Councilperson Chute made a motion to suspend the rules and read by title only Ordinance No. 16-14 and declaring an emergency. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried. Ordinance No. 16-14: **AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 16-4 TO PROVIDE ADDITIONAL AND REALLOCATED FUNDING TO THE DRUG ENFORCEMENT FUND WITHIN THE VILLAGE OF NEW LEXINGTON AND DECLARING AN EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.** Councilperson Chute made a motion to adopt Ordinance No. 16-14 as read. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Councilperson Chute made a motion to suspend the rules and read by title only Ordinance No. 16-15 and declaring an emergency. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried. Ordinance No. 16-15: **AN ORDINANCE AMENDING THE PERSONNEL POLICY MANUAL ADOPTED BY THE VILLAGE OF NEW LEXINGTON, OHIO AND DECLARING AN EMERGENCY.** Councilperson Anderson made a motion to adopt Ordinance No. 16-15 as read. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Councilperson Chute made a motion to suspend the rules and read by title only Resolution No. 16-12 and declaring an emergency. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried. Resolution No. 16-12: **RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.** Councilperson Chute made a motion to adopt Resolution No. 16-12 as read. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

Councilperson Fiore made a motion to suspend the rules and read by title only Resolution No. 16-13 and declaring an emergency. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried. Resolution No. 16-13: **A RESOLUTION ENACTED BY THE VILLAGE OF NEW LEXINGTON GIVING CONSENT TO THE DIRECTOR OF TRANSPORTATION TO COMPLETE BRIDGE INSPECTION PROGRAM SERVICES AND DECLARING AN EMERGENCY.** Councilperson Fiore made a motion to adopt Resolution No. 16-13 as read. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Finance Director Rockwell asked Council about closing the administrative offices on October 3rd and 4th for training scheduled for the water and tax clerks. Councilperson Chute made a motion to close the administrative offices on October 3rd and 4th 2016 for training. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried. Rockwell also informed Council that Administrator Bryant installed a new drop box inside the lobby of the Municipal Building.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Goodfellow made a motion to adjourn. Seconded by Councilperson Boyle. All Council voted "yes." Motion carried.

Meeting adjourned at 8:05 pm.


Mayor Kevin Ratliff


Council Clerk/Lisa Spohn