

## VILLAGE OF NEW LEXINGTON COUNCIL MEETING

November 19, 2018

6:30 PM

### MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Council President Dan Bethel presiding and the meeting being called to order at 6:30 pm. Council Members present were Trent Thompson, Susan Goodfellow, Kathy Chute, Susan Boyle and James Welsh. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin, Administrator Bo Powell and Robert Wolfe representing the Fire Department. Absent was Mayor Ratliff and Councilperson Jeff Danison.

Councilperson Thompson made a motion to excuse Councilperson Danison from the November 19, 2018 meeting. Seconded by Councilperson Boyle. All Council voted "yes". Motion carried.

Councilperson Thompson made a motion to approve the minutes for the November 5, 2018 meeting as read. Seconded by Councilperson Chute. All Council voted "yes", except for Councilperson Welsh who abstained due to being absent from the November 5, 2018 meeting. Motion carried.

Councilperson Thompson made a motion to approve the minutes for the November 8, 2018 meeting as read. Seconded by Councilperson Chute. All Council voted "yes", except for Councilperson Welsh who abstained due to being absent from the November 8, 2018 meeting. Motion carried.

Finance Director Rockwell presented Council with the October 2018 credit card statement, October 2018 Bank Reconciliation and the October 2018 Financial Reports. Finance Director Rockwell requested a motion to approve the September Financial Statements and Bank Reconciliation. Councilperson Thompson made a motion to approve the September 2018 Financial Statements and the September 2018 Bank Reconciliation. Seconded by Councilperson Boyle. All Council voted "yes". Motion carried.

Administrator Powell stated bids for the Brown Street Bridge project will be opened on November 29, 2018 at 11:00 am. Powell stated the project should start in December 2018 with a deadline to finish the project of 60 days providing there are no complications. Powell stated the bridge should be open in late February or early March. Powell reported the Village contract with Waste Management is up for renewal at the end of December. The Village is going to advertise for bids for trash collection. Powell reported he received one bid of \$6,000 to add the Administrative offices to the backup generator. He is currently waiting on another bid. Powell informed Council he received a letter from the Ohio Division of Liquor Control asking if the Village wanted to request or not request a hearing on the transfer of the liquor license from Americas Pizza Company to ADT Ohio LLC. Powell presented Council with the affidavit for Jordan Hollingshead. Powell requested a motion to approve the affidavit. Councilperson Goodfellow made a motion to approve the affidavit for Jordan Hollingshead. Seconded by Councilperson Thompson. All Council voted "yes". Motion carried.

Police Chief Ervin stated the scheduled power outage went well. Ervin informed Council there were additional calls for medical assistance during the outage. Ervin stated he would like to schedule a meeting on November 30, 2018 or December 6, 2018 for the Board of Nuisance Abatement to discuss a property on Elizabeth Street. Councilperson Bethel inquired who was appointed to the committee.

Councilperson Goodfellow stated Robert Wolfe was appointed to the Nuisance Abatement Committee and Bill Walker was appointed to the Board of Appeals. Wolfe stated December 6, 2018 at 7:30 am would work best for him. Ervin stated he would contact Wolfe with confirmation of the date and time for the meeting. Finance Director Rockwell asked Ervin to notify her when the meeting date was confirmed so it could be posted online. Councilperson Goodfellow stated the Board of Appeals consists of Mayor Ratliff, who serves as Chairman of the Board, Councilperson Goodfellow and Bill Walker. Goodfellow stated the Board of Nuisance Abatement consists of Administrator Powell, who serves as Chairman of the Board, Superintendent of Streets and Robert Wolfe.

Robert Wolfe, who was representing Interim Fire Chief Benson, stated the department was waiting for approval of three EMS applications. Wolfe asked about the status of buying tools from Finley Fire. Bethel stated Don Phillips discussed this with the Finance Committee. Phillips stated a demo unit for rescue tools is \$5,000 and some of the tools are still good. Wolfe stated the plan that was put in place for the power outage went smooth.

Councilperson Bethel reported on the Finance Committee Meeting held on November 5, 2018. Bethel stated Sean Sprouse reviewed benefits offered by Burnham & Flower and Frank Harmon presented Ohio Insurance benefit renewals. Bethel stated the Committee discussed IT solutions. Bethel stated Waste Management was offering the Village a three year contract with a 10% increase. Bethel reported that the trash disposal had not been put out to bid. Councilperson Chute requested Administrator Powell review all expiring contracts.

Councilperson Bethel reported on the Finance Committee Meeting held on November 19, 2018. Bethel stated the committee discussed the Waste Management contract and property maintenance. Bethel reported Administrator Powell sent a letter to the Commissioners to set up a meeting with law enforcement, fire and a member of the Public Safety Committee to discuss issues with 911 dispatching services. Bethel stated Councilperson Chute requested Powell check into a new law director contract and also contract wording for Jan Baughman's contract so New Lexington is a priority. The Committee discussed the nuisance abatement process and committee. Bethel stated the current Law Director is willing to have a month-to-month contract until pending items are resolved. Finance Director Rockwell presented Resolutions to contract with an employee insurance broker and for IT services. Bethel stated Rockwell requested guidance on the budget for 2019. Bethel stated a Department Head meeting will be requested to gather wish lists and discuss the temporary budget. Bethel reported that Don Phillips asked the status of replacing rescue tools. The Committee discussed pending items that still need resolved. The Committee discussed medic electrical issues and damage from a deer.

Councilperson Goodfellow stated she is still working on changing the name of E. Town Hall Ave. and W. Town Hall Ave. to Januarius MacGahan Street. Goodfellow stated she spoke with the VFW and they do not receive mail at the physical property location and Joe Odgen informed Goodfellow when they receive the paperwork to change the address of their property on Town Hall Ave. they will comply. Councilperson Boyle informed Council the Perry County Engineers Office stated it was up to the Village Administrator to process the name change of the street. Administrator Powell informed Councilperson Goodfellow to proceed with changing the name of Town Hall Ave. to Januarius MacGahan Street

Councilperson Thompson stated he would report at the next Council Meeting on the Public Safety Committee meeting held on October 30, 2018 due to not having his minutes with him. Police Chief Ervin stated the letter to the Commissioners is a result of the Public Safety Committee meeting. Ervin stated each department should gather information from employees regarding the concerns they have with dispatching.

Councilperson Chute asked Interim Fire Chief Benson if he was continuing the equipment check schedule that Interim Chief Stallings had in place. Benson stated "yes". Benson stated he rescheduled the meeting with the ISO representative for the first of the year to give him time to prepare.

Councilperson Goodfellow inquired if Jordan Hollingshead had been paid yet. Finance Director Rockwell stated he had been paid through the month of July. Once the affidavit that was approved by Council is returned to Attorney Sitterley, Sitterley can inform Rockwell on how to proceed. Rockwell stated there has to be documentation for audit.

Administrator Powell requested an executive session to discuss employee discipline. Councilperson Chute stated you do not have to go into executive session and not all executive sessions have to be kept confidential. Chute stated executive sessions have become volatile and according to Sunshine Law you are not always required to go into executive session.

Councilperson Goodfellow made a motion to go into executive session per ORC 121.22(G)(1) to discuss personnel discipline with Council, Administrator and Police Chief present. Seconded by Councilperson Thompson. All Council voted "yes" except for Councilperson Chute who voted "no". Motion carried.

Council decided to wait until Resolutions and Ordinances were read before entering into executive session.

Steve Coffman asked, based on what Councilperson Chute stated, what was the benefit of going into executive session. Administrator Powell stated some things need discussed before deciding whether it can be made public information. Coffman asked if after the executive session Council would tell the public what was discussed. Councilperson Goodfellow stated they are not required to share this information. Councilperson Chute stated it's an option she fully intends to use. Chute stated the contents of executive sessions do not always have to be kept confidential.

Councilperson Thompson made a motion to suspend the rules and read by title only Resolution No. 18-19 and declaring an emergency. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried. Resolution No. 18-19: **A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A CONTRACT FOR EMPLOYEE HEALTH, DENTAL, VISION AND LIFE INSURANCE BENEFITS THROUGH BURNHAM & FLOWER INSURANCE GROUP AND DECLARING AN EMERGENCY.** Councilperson Thompson made a motion to adopt Resolution No. 18-19 as read. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried.

Finance Director Rockwell requested Administrator Powell e-mail Frank Harmon of Ohio Insurance Services to notify that the Village would not be renewing insurance coverage with them. Rockwell

stated she would e-mail the other companies that were interested in being the broker for the Village insurance to let them know who the Village decided to contract with.

Robert Wolfe inquired when did employee discipline go to Council instead of the supervisor. Police Chief Ervin stated it depends on the tier level of the offense according to the Personnel Policy Manual.

Councilperson Thompson made a motion to suspend the rules and read by title only Resolution No. 18-20 and declaring an emergency. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried. Resolution 18-20: **A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A CONTRACT FOR IT SUPPORT AND SERVICES WITH MAPSYS SYSTEMS & SOLUTIONS AND DECLARING AN EMERGENCY.** Councilperson Thompson made a motion to adopt Resolution No. 18-20 as read. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried.

Councilperson Thompson made a motion to suspend the rules and read by title only Ordinance No. 18-28 as a second reading. Seconded by Councilperson Chute. All Council voted "yes". Motion carried. Ordinance No. 18-28: **ORDINANCE AUTHORIZING CONVEYANCE OF MUNICIPAL PROPERTY TO BOARD OF COUNTY COMMISSIONERS PER REVERSIONARY CLAUSE.** Councilperson Thompson made a motion to adopt Ordinance No. 18-28 as read. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried.

Meeting suspended for executive session at 7:07 pm.

Councilperson Thompson made a motion to exit executive session. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried.

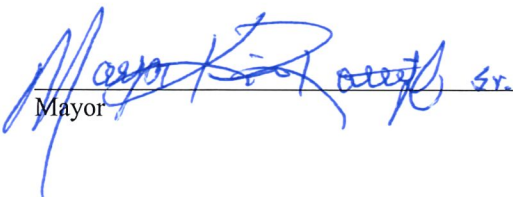
Meeting resumed at 7:39 pm.

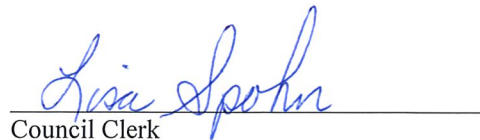
Councilperson Chute stated no decision was made as a result of the executive session. Chute informed Coffman she did not know what the content of the executive session was going to be and the matter discussed must be kept confidential.

Council President Bethel entertained a motion to adjourn.

Councilperson Goodfellow made a motion to adjourn. Seconded by Councilperson Thompson. All Council voted "yes." Motion carried.

Meeting adjourned at 7:43 pm.

  
Mayor

  
Council Clerk