

VILLAGE OF NEW LEXINGTON COUNCIL MEETING
December 16 2019
6:30 PM
MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Trent Thompson presiding and the meeting being called to order at 6:30 PM. Council Members present were Jeff Danison, James Welsh, Susan Boyle, Kathy Chute, Dan Bethel and Doug Fox. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin, Fire Chief Jim Fain and Administrator Bo Powell. Absent was Councilperson Goodfellow.

Councilperson Bethel made a motion to excuse Councilperson Goodfellow from the December 16, 2019 meeting. Seconded by Councilperson Fox. All Council voted "yes". Motion carried.

Councilperson Danison made a motion to approve the minutes for the December 2, 2019 meeting as read. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Randy Ayers presented Council with information regarding the employee insurance renewal options. Ayers discussed the advantages of the Village going with a 15-month renewal plan. Councilperson Bethel made a motion for Randy Ayers to initiate the 15-month renewal option with a \$2,500 deductible. for the employee insurance. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried.

Mayor Thompson stated he attended the Christmas Parade and it went very well. Thompson thanked Councilperson Chute and the Public Service Department employees for the lights at MacGahan Park. Thompson stated he spoke with the new head of Mount Aloysius and they would like to get more involved in the community. Thompson informed Council he invited them to speak at a Council meeting. Thompson reported the Santa Cade the Fire Department had went great. Councilperson Chute expressed her thanks to Jacob Ross, Pat Edgell and Brian Hinkle for the amazing job they did hanging the lights at MacGahan Park.

Finance Director Rockwell presented Council with the November credit card statement, November 2019 Bank Reconciliation and November 2019 Financial Reports. Rockwell stated the 2018 Audit is complete and available online for review. Rockwell stated there were a few citations but none that the Village was not already aware of. Rockwell presented Council with a 2020 Temporary Appropriations Ordinance. Rockwell stated a temporary budget must be passed by December 31, 2019,

Administrator Powell stated Bob Heavener finished the work on the sewer lines on Carroll Street near Newlon Tire and W. Brown Street. Powell stated he is going to start working on the alley behind the Post Office. Powell presented Council with a Resolution for the Village to take over the Rehoboth sewer project. Powell stated all taps have been made. Powell stated all the electrical outlets at MacGahan Park need upgraded and moved up higher. Councilperson Chute asked Powell to get an estimate on updating the outlets. Councilperson Chute asked if the Village was ready to take over the project without everyone hooked up to the sewer. All Council agreed the Village would not take over ownership of the Rehoboth sewer project until everyone is hooked in to it and it is functioning properly. Councilperson

Bethel made a motion to table Resolution No. 19-16. Seconded by Councilperson Fox. All Council voted "yes". Motion carried

Police Chief Ervin stated on December 10, 2019 he attended the Drug Coalition and Suicide Prevention Meeting. Ervin stated he attended the Records Committee meeting and the Charter Revision Committee meeting on December 4, 2019. Ervin stated in the early morning on December 4, 2019 between fourteen and sixteen cars were broken into. Ervin stated they have some leads on the break-ins that they are following up on. Ervin informed Council he spoke with Attorney Baughman about changing the parking in front of Saint Rose Church on Water Street. Ervin requested Council's approval to remove the yellow curb in this area and put up "Church Parking Only" sign.

Councilperson Chute made a motion for Chief Ervin to proceed with removing the yellow paint in front of Saint Rose Church and posting a "Church Parking Only" sign. Seconded by Councilperson Danison. All Council voted "yes". Motion carried.

Ervin stated his department is about half done with getting everyone registered in the new time keeping software. Ervin asked Council to proceed with caution when writing the budget for 2020. Ervin informed Council a gathering was held on December 14, 2019 at the Municipal Building with the Down Syndrome Association of Central Ohio. Ervin stated they reached out to the department for this meeting to help bridge the gap between autistic children and children with handicaps. Ervin stated they call it the Law Enforcement Low Down. Ervin stated he reached out to the Fire/EMS Department to join them. Ervin stated the main objective is to the safety message to the children. Ervin reported they received their bullet proof vests today.

Fire Chief Fain stated they have been busy. Fain stated he has had a lot of good feedback from the Christmas Parade, lights and the Santa Cade. Fain requested a Public Safety/Finance Committee meeting. A Public Safety meeting was scheduled for December 30, 2019 at the Municipal Building at 5:30 pm. Councilperson Chute asked Fire Chief Fain about the status of the turnout gear and radio loan. Finance Director Rockwell stated she really needs to get the check to them but cannot pay it before the department receives the products. Councilperson Chute asked Fain about the status of the Firehouse Sub Grant. Fain stated they have not heard yet if they were awarded the grant. Chute stated one of the things on the Fire Department wish list for the budget was \$43,000 in tools. Chute stated that is not feasible in the 2020 budget year. Workers Compensation offered to help write a grant for the tools. Chute stated it is not guaranteed, but they are going to apply for the grant. Councilperson Danison asked about the medic that was purchased from Newton Township. Fain stated it is almost ready to go.

Councilperson Bethel reported on the Finance Committee meeting held on December 16, 2019. Bethel stated Councilperson Chute explained the procurement policy. Bethel stated they spoke with Bob and Sherri Heavener about a proposed contract with the Village. The committee discussed opening Blanket Purchase Orders at the beginning of the year in the amount of the contract. If the purchase orders are exhausted the Finance Committee will re-evaluate the appropriations. Bethel stated Councilperson Chute requested the Purchase Order Activity report for the blanket purchase orders be provided to Administrator Powell and the Finance Committee on a monthly basis. Bethel stated Finance Director Rockwell will prepare Supplemental Temporary Appropriations to present to Council at the January 6, 2020 meeting. Bethel stated Councilperson Chute informed the committee she spoke to Lee Conkel

from Poggemeyer Design Group about the prioritization of the Village projects. Chute discussed the projects with the committee.

Councilperson Chute made a motion to enter into a contract with Bob Heavener Excavating. Seconded by Councilperson Danison. All Council voted "yes". Motion carried.

Councilperson Bethel stated the Mini Photo Session the Fall Festival Committee held was very nice. Finance Director Rockwell stated she included the 4th of July fireworks and the Fall Festival in the temporary budget.

Administrator Powell stated the Municipal Concerns Committee meeting that was to be held on December 16, 2019 will be rescheduled.

Mayor Thompson reported on the Records Committee meeting held on December 4, 2019. Thompson stated the committee discussed the purpose of retaining records and ease of accessibility.

Mayor Thompson reported on the Charter Revision Committee meeting held on December 4, 2019. Thompson stated the committee discussed the Founding Fathers of the Charter and the reasons we need a charter. Police Chief Ervin asked if the Village had a Record Retention Schedule. Finance Director Rockwell informed him the Village does have a Record Retention Schedule.

Councilperson Chute asked if the time clocks and IT upgrades were complete. Rockwell stated the time clocks will go live on December 22, 2019. Rockwell stated this will give the Village a clean cutoff from the current time clock system to the new. Chute asked Fire Chief Fain about the questions he had about the time clocks. Fain stated he did not think it was going to work for the Fire Department. Rockwell stated it is programed for the different types of scenarios. Councilperson Chute stated all departments are to use the time clocks. Councilperson Chute reviewed the working document with Council.

Councilperson Bethel made a motion to suspend the rules and read by title only Ordinance No. 19-23 and declaring an emergency. Seconded by Councilperson Welsh. All Council voted "yes. Motion carried. Ordinance No. 19-23: **AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF NEW LEXINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 AND DECLARING AN EMERGENCY.** Councilperson Bethel made a motion to adopt Ordinance No. 19-23 as read. Seconded by Councilperson Welsh. All Council voted "yes". Motion carried.

Mayor Thompson entertained a motion to adjourn.

Councilperson Boyle made a motion to adjourn. Seconded by Councilperson Fox. All Council voted "yes". Motion carried.

Meeting adjourned at 8:25 pm.



Mayor



Council Clerk