

RESOLUTION NO. 22-8

**A RESOLUTION APPROVING AND AUTHORIZING THE EMPLOYMENT
CONTRACT BETWEEN THE VILLAGE OF NEW LEXINGTON AND
HEIDI MILNER, AND DECLARING AN EMERGENCY**

WHEREAS, the New Lexington Village Council has determined that there exists a need to retain Heidi Milner as an employee to assist in the training and backup to the Finance Director; and

WHEREAS, this Resolution is to set forth the terms and conditions upon which the Village will employ Heidi Milner as the Finance Director Assistant, and

WHEREAS, by virtue of Charter Section 6.03, the Village is authorized to hire for said position,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of New Lexington, Ohio as follows:

SECTION 1: The Village of New Lexington hereby approves the contract to employ Heidi Milner for the Finance Director Assistant position effective April 9, 2022.

SECTION 2: The Mayor is authorized to execute the attached employment contract with Heidi Milner for the Finance Director Assistant position.

SECTION 3: This Resolution shall take effect at the earliest time provided by the law.

PASSED: 4.4.22



PRESIDENT of COUNCIL

APPROVED:


MAYOR



ATTEST: CLERK of COUNCIL

**EMPLOYMENT CONTRACT BETWEEN
THE VILLAGE OF NEW LEXINGTON
AND
HEIDI MILNER**

This Employment Contract is made this 4th day of the month of April, 2022, between the Village of New Lexington Perry County Ohio, hereafter referred to as the Village and Heidi Milner, hereafter referred to as Finance Director Assistant.

WHEREAS: The Village and Heidi Milner wish to set forth the terms and conditions upon which the Village will employ Heidi Milner as the Finance Director Assistant; and

WHEREAS: The parties wish to memorialize their intent within this agreement and intend that this Agreement represents the parties entire understanding of the terms and conditions of the Village and the Finance Director Assistant's employment; and

WHEREAS: parties intend that this Agreement supersede any and all prior agreements between the parties;

NOW THEREFORE: The Village and the Finance Director Assistant in consideration of their mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

SECTION 1: That effective April 9, 2022 Heidi Milner shall train and assist the Finance Director and shall perform such services consistent with the Finance Director's position on a part-time basis.

SECTION 2: That effective April 9, 2022, Heidi Milner will be the part-time Finance Director Assistant with a base annual salary of twelve-thousand dollars (\$12,000.00) paid on a monthly basis.

SECTION 3: The Finance Director Assistant shall devote such time and energies as are necessary to perform the duties of this position and is understood by both parties that the Finance Director Assistant will work a flexible schedule and work during times other than normal business hours.

SECTION 4: The Finance Director shall receive the same benefit package as provided to other part-time employees beginning April 9, 2022 and is subject to the terms and conditions of the Personnel Policy and Procedure Manual.

SECTION 5: The Village shall waive any and all residency requirements contained in Village or other policies.

SECTION 6: The parties agree that this contract shall be effective until April 9, 2022.


SECTION 7: The parties agree that this contract is made under the laws of the State of Ohio.

SECTION 8: This contract shall constitute the entire agreement of the parties hereto. This Contract cannot be changed or modified, unless done so in writing signed by the parties.

SECTION 9: The Village of New Lexington and Heidi Milner agree to provide for the reopening of this agreement on a basis limited to the reconsideration of wage increases.

IN WITNESS WHEREOF, The Village and the Finance Director Assistant have made and executed the contract as of the day, month and year above written by the undersigned.

VILLAGE OF NEW LEXINGTON

By:  Date: 4/4/22

FINANCE DIRECTOR

By:  Date: 4-4-2022